

## Excel 2016/2019 - Data Analysis with PivotTables

### Overview

Being able to harness the power of PivotTable features & create PivotCharts will help students gain an edge. Not only will students be able to summarize data to analyze, but they can organize the data in a way that can be meaningfully presented to others.

### Target Audience

Students taking this course are experienced Excel users who are seeking to advance their data analysis capabilities by using PivotTables.

### Course Objectives

Upon successful completion of this course, you will be able to use Excel 2016 advanced PivotTable functionality to analyze your raw data. You will:

Prepare data for PivotTable reporting and create PivotTables from various data sources.

Analyze Data Using PivotTables.

Work with PivotCharts.

### Course Outline

#### 1 - Preparing Data & Creating PivotTables

Topic A: Prepare Data

Topic B: Create a PivotTable from a Local Data Source

Topic C: Create a PivotTable from Multiple Local Data Sources

Topic D: Create a PivotTable from an External Data Source

#### 2 - Analyzing Data Using PivotTables

Topic A: Summarize PivotTable Data

Topic B: Organize PivotTable Data

Topic C: Filter PivotTable Data

Topic D: Format a PivotTable

Topic E: Refresh and Change PivotTable Data

[Register Online](#)

### Schedule

Class Length: 1 Day

G2R = "Guaranteed to Run"   OLL = "Online LIVE" ILT = "Instructor-Led-Training"					
04/14/21	G2R	10:00AM - 6:00PM	Nashville, TN	OLL	\$295.00
04/14/21	G2R	10:00AM - 6:00PM	Omaha, NE	OLL	\$295.00
04/14/21	G2R	11:00AM - 7:00PM	Atlanta, GA	OLL	\$295.00
04/14/21	G2R	11:00AM - 7:00PM	Pittsburgh, PA	OLL	\$295.00
04/14/21	G2R	11:00AM - 7:00PM	Columbus, OH	OLL	\$295.00

### 3 - Working with PivotCharts

Topic A: Create a PivotChart

Topic B: Manipulate PivotChart Data

Topic C: Format a PivotChart

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